

Approved For Release 2001/07/28 : CIA-RDP78-03991A000200030017-8

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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 20 August 1953

FROM : Chief, Supply Division

SUBJECT: Weekly Activity Report

1. GENERAL:

25X1A6a

a. [REDACTED] (continued item)

25X1A6a

(1) The PRC paper relative to additional facilities to be constructed at the [REDACTED] has been prepared and is in the process of coordination. This study included not only Logistics Office requirements to make the operation more effective in handling and movement of material, but also that of Medical, Audio Surveillance/TSS, Communications Engineering Division and Security.

(2) The permanent power lines are presently being installed in the Packing and Crating Section.

b. Supply Training: (continued item)

25X1A6a

Arrangements have been completed to brief Logistics Officers of the European Division Area, DD/P and cognizant officers of C & R Staff on the new Field Supply Procedures on Monday, 24 August. Following the briefing, application of these procedures will be viewed first hand by the group with on-the-job training at [REDACTED] on 26, 27 and 28 August.

c. Supply Economy Program: (continued item)

Desk Checks are continuing in the various offices and the total estimated value of material recovered by this action and returned to stock now approximates \$66,260.

2. PROJECTS AND STUDIES IN PROCESS:a. Stock Numbers for New Electronic Items: (continued item)

No change.

b. Cross Index Supplement to the Agency Catalog: (continued item)

No change.

c. Flex-O-Print Catalog: (continued item)

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3. OTHER ITEMS OF INTEREST:

a. Supply Regulations: (continued item)

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Coordination of these regulations is still in process at RCS, DD/Administration.

b. [REDACTED] (continued item)

Same status as 3a.

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c. Visit to [REDACTED] Depot: (new and completed item)

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[REDACTED] of Inspection and Security visited the [REDACTED] Depot during 13-14 August to review operations. Copies of all forms and regulations issued [REDACTED] were inspected as well as a survey of the depot on a floor-to-floor basis.

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4. SPECIAL PROBLEMS:

None

5. MAJOR OBJECTIVES:

No change in status as reported in Weekly Activity Report of 13 August 1953.

[REDACTED]  
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LO/SD/DWW:adeg:dmg (20 Aug 53)

Distribution:

- Orig. & 5 - Addressee
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